

**DENTAL PATIENT MANAGEMENT:**  
**Dental Records and Treatment Planning Fundamentals**  
University of Minnesota School of Dentistry

**COURSE TITLE:** "Patient Management Update: Dental Records & Treatment Planning Fundamentals"

**COURSE FACULTY:** Riley Nelson, DDS, MPH  
Director: Treatment Planning Clinic

**COURSE DESCRIPTION:**

The purpose of this course is to evaluate the dentist's ability to formulate and present a comprehensive treatment plan. This plan should demonstrate the dentist's knowledge and appreciation for the patient's:

1. medical history
2. dental records
3. radiographic interpretation
4. hard tissue concerns
5. periodontal concerns
6. moral/ethical concerns

Upon completion of this course, an objective evaluation of the Candidate's #1. **Dental Record Keeping** and/or #2. **Treatment Planning** skills will be made available to the Minnesota State Board of Dentistry.

**DATES:**

1. May 2, 2005.....8:00 AM---6:00 PM
2. May 3, 2005.....8:00 AM---6:00 PM
3. May 4, 2005.....8:00 AM---6:00 PM

**LOCATION:** Rm 6-410 Moos Tower, U of MN, MPLS, MN

**The course will total 30 hours:** 24 hours are allowed for lectures and lab exercises; 3 hours for assigned reading materials and 1 page written essay; and 3 hours are allowed for the Final Exam.

Attendance is mandatory for all sessions. Course is offered twice each year.

**A: DENTAL RECORDS COURSE:**

- Day One: Lecture and Lab Exercise #1 and #2
- Day Two: Discuss reading assignment; turn in essay; Lab Exercise #3 and Final Exam

**15 Hours Total:** Includes 3 hours Reading Assignments & Essay

**B: TREATMENT PLANNING COURSE:**

- Includes “Dental Records Course” as outlined above, plus...
- Day Two .....Lecture and Lab Exercise #4
- Day Three.....Turn in Essay, Lab Exercise #5; Final Exam

**30 Hours Total:** Includes 3 hours Assigned Reading & Paper

**METHOD OF INSTRUCTION:**

1. brief lectures....issues in **contemporary Patient Management** (4 hours)
- 2 **assigned reading** and 1 page paper..... (3hours)
3. lab exercise.....management of **Dental Records** (10 hours)
4. lab exercise..... treatment planning and case presentation (using **standardized Competency Exams**) ..... (10 hours)
5. Final Exam..... (3 hours)

**GRADING:**

Final assessment will be made as follows: **50%** from the scores on the assigned Competency Exams and Lab Exercises and **50%** from the score from the Final Examination. Letter grades for the course will be reported to the State Board of Dentistry as follows:

- |                     |                      |
|---------------------|----------------------|
| <b>A (90 – 100)</b> | <b>C (70 – 79)</b>   |
| <b>B (80 – 89)</b>  | <b>F (below 70%)</b> |